



Recovery Alberta Board and Executive Expense Report

Name: Thomas Mountain
Title: Chief Operating Officer
Location: Lethbridge
 Expenses posted during the month of January 2025

Travel (1)										
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jan-25	P-Card	Meetings			354		354			
Jan-25	Expense Claim	Meetings		122			122			475
	Direct Bill	Meetings					-			
Total by category			\$ -	\$ 122	\$ 354	\$ -	\$ 475	\$ -	\$ -	\$ 475

Total posted for the Month \$ 950

Maximum daily single meal expense posted in the month \$ 24
 Maximum daily base hotel rate posted in the month \$ 159
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

RA Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
MOUNTAIN, THOMAS	Chief Operating Officer	Lethbridge	\$ 353.58								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/10/2024	Travel to Edmonton December 10th to attend various meetings with government, Recovery Alberta leadership and leads December 10, 11 and 12, 2024.	AB - Other Zones	Accommodations	\$ 353.58				2			
Approver(s) for the claim	Approval Status	Approval Date									
BALES, KERRY R	Approve	21-Jan-25									



Thomas C Mountain

INVOICE

Room No. [REDACTED]
 Arrival : 12-10-24
 Departure : 12-12-24
 Page No. : 1 of 2
 Folio No. [REDACTED]
 Conf. No. [REDACTED]
 Cashier No. [REDACTED]
 Custom Ref. :

Company Name :
 Group Name :
 Guest Name :

Date	Description	Charges	Credits
12-10-24	Package Revenue	159.00	
12-10-24	Destination Marketing Fee	4.35	
12-10-24	Room GST	7.47	
12-10-24	Tourism Levy	5.97	
12-11-24	Package Revenue	159.00	
12-11-24	Destination Marketing Fee	4.35	
12-11-24	Room GST	7.47	
12-11-24	Tourism Levy	5.97	
12-12-24	Mastercard XXXXXXXXXXXX [REDACTED] XX/XX		353.58
Total Charges		353.58	
Total Credits			353.58
Balance			0.00

Merchant ID _____ Credit Card # XXXXXXXXXXXX [REDACTED]

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.

RA Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
MOUNTAIN, THOMAS	Chief Operating Officer	Lethbridge	\$ 596.50								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
11/28/2024	Canadian College of Health Services Executives. Membership December 1, 2024 to November 30, 2025.	AB - Local	Membership Dues	\$ 475.00				1			
12/10/2024	Travel from Lethbridge to Edmonton to attend various meetings with government, Recovery Alberta leadership team and leads.	AB - Other Zones	Meals Per Diem	\$ 47.50				1			
12/11/2024	In person meetings in Edmonton with Recovery Alberta leadership team and leads.	AB - Other Zones	Meals Per Diem	\$ 37.00				1			
12/12/2024	Edmonton - in person meetings with Recovery Alberta leads, Elevate and budget review meetings. Return travel to Lethbridge.	AB - Other Zones	Meals Per Diem	\$ 37.00				1			
Approver(s) for the claim	Approval Status	Approval Date									
BALES, KERRY R	Approve	21-Jan-25									

Subject: Your Canadian College of Health Leaders renewal order from November 28, 2024 is complete

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**CANADIAN COLLEGE OF
HEALTH LEADERS**
**COLLÈGE CANADIEN DES
LEADERS EN SANTÉ**

Your renewal order is complete

Hi Thomas,

We have finished processing your subscription renewal order.

Order [REDACTED] **(November 28, 2024)**

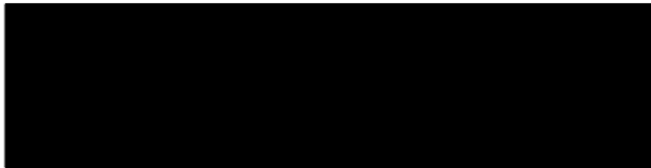
Product	Quantity	Price
Active	1	\$475.00

Subtotal:	\$475.00
Tax:	\$0.00
Payment method:	Credit Card // Carte de Cr�dit
Total:	\$475.00

Thanks for purchasing a membership! You can view more details about your membership from [your account](#).

Billing address

Thomas Mountain



Thanks for being a member of our community

Canadian College of Health Leaders — Built with [WooCommerce](#)

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