



Recovery Alberta Board and Executive Expense Report

Name: Thomas Mountain
Title: Chief Operating Officer
Location: Lethbridge

Expenses posted during the month of November 2024

Travel (1)										
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Nov-24	P-Card	Meetings			388		388			
Nov-24	Expense Claim	Meetings		87			87			75
	Direct Bill	Meetings					-			
Total by category			\$ -	\$ 87	\$ 388	\$ -	\$ 475	\$ -	\$ -	\$ 75

Total posted for the Month \$ 551

Maximum daily single meal expense posted in the month \$ 24
Maximum daily base hotel rate posted in the month \$ 179
Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

RA Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
MOUNTAIN, THOMAS	Chief Operating Officer	Lethbridge	\$ 388.36								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
10/9/2024	Attendance of various site / leadership meetings Red Deer / Edmonton, October 9, 10 and 11, 2024.	AB - Other Zones	Accommodations	\$ 388.36				2			
Approver(s) for the claim	Approval Status	Approval Date									
BALES, KERRY R	Approve	8-Nov-24									



Thomas C Mountain

INVOICE

Room No. : [REDACTED]
Arrival : 10-09-24
Departure : 10-11-24
Page No. : 1 of 2
Folio No. : [REDACTED]
Conf. No. : [REDACTED]
Cashier No. : [REDACTED]
Custom Ref. :

Company Name :
Group Name :
Guest Name :

Table with 4 columns: Date, Description, Charges, Credits. Rows include 10-09-24 Package Revenue (179.00), 10-10-24 Package Revenue (170.10), and 10-11-24 Mastercard (388.36). Summary rows show Total Charges (388.36), Total Credits (388.36), and Balance (0.00).

Merchant ID Credit Card # XXXXXXXXXXXXX [REDACTED]

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.

RA Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
MOUNTAIN, THOMAS	Chief Operating Officer	Lethbridge	\$ 162.45								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
10/9/2024	Travel Lethbridge to Edmonton to attend various site / leadership meetings Red Deer / Edmonton	AB - Other Zones	Meals Per Diem	\$ 37.00				1			
10/10/2024	Edmonton - attended site / leadership meetings, and Office of the Alberta Health 10th Anniversary Celebration.	AB - Other Zones	Meals Per Diem	\$ 13.00				1			
10/11/2024	Site / Leadership meetings in Edmonton and return travel to Lethbridge.	AB - Other Zones	Meals Per Diem	\$ 37.00				1			
10/18/2024	Criminal Record Check required for Recovery Alberta	AB - Local	Other-USER TO ASSIGN CODING	\$ 75.45				1			
Approver(s) for the claim	Approval Status	Approval Date									
BALES, KERRY R	Approve	8-Nov-24									

RECEIPT



supporting the:

Lethbridge Police Service
Police Information Check Process
135 1 Avenue South
Lethbridge, Alberta T1J 0A1
lethbridge@policesolutions.ca
<https://www.lethbridgepolice.ca/>

Merchant:

FG Lethbridge Police Service
10520 Yonge Street, Unit 35B Suite 322
Richmond Hill, Ontario L4C 3C7

www.policesolutions.ca/checks/services/lethbridge/

Invoice No: [REDACTED]

Consumer: THOMAS MOUNTAIN

Cardholder: Thomas C Mountain

Qty	Rate	Description	Amount
1	\$74.95	Police Information Check with Vulnerable Sector Search - Employment Application # [REDACTED]	\$74.95
Sub-Total:			\$74.95
GST / HST:			\$0.50
Total:			\$75.45

APPROVED * =

Should you be required to attend the police facility for any reason - i.e. failure to authenticate, Vulnerable Sector check requiring fingerprints, etc. - please bring a copy of this invoice as proof of payment.

RETURN / REFUND POLICY:

- FEES ARE NON-REFUNDABLE
- Payment does not mean the local police service will provide confirmation a person does not have a criminal record.
- If an individual has selected the incorrect police check, no refund will be provided and the process will need to re-commence from the beginning.
- Additional steps and fees may be applicable such as:
 - Physical visit and interview at the police station, where required;
 - Fingerprints for Vulnerable Sector Scan (VS) only, and only then if your birth date and gender are similar to that of a pardoned sex offender.

Date	Time	Transaction Type	Amount	Card
2024-10-18	16:01:11	purchase	\$75.45	V

Authorization Code	Response Code	ISO Code	Reference Number
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

All pricing is in Canadian Funds.