



## Recovery Alberta Board and Executive Expense Report

**Name:** Richard Heron  
**Title:** Theme Lead, People & Culture  
**Location:** Red Deer  
 Expenses posted during the month of January 2025

Travel (1)										
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
	P-Card	Meetings					-			
Jan-25	Expense Claim	Meetings		50	195	189	434			
	Direct Bill	Meetings					-			
<b>Total by category</b>			\$ -	\$ 50	\$ 195	\$ 189	\$ 434	\$ -	\$ -	\$ -

**Total posted for the Month**     \$        434

Maximum daily single meal expense posted in the month     \$        24  
 Maximum daily base hotel rate posted in the month             \$        174  
 Non economy air travel in the month                                 \$        -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

## RA Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HERON, RICHARD	Theme Lead, People & Culture	Red Deer	\$ 434.24								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
1/13/2025	Round Trip - Recovery Alberta Organizational Design and Communication / change management planning meeting in Calgary Jan 13 & 14		Mileage-Other	\$ 161.60	Red Deer	Calgary		2			160
1/13/2025	Recovery Alberta Organizational Design and Communication / change management planning meeting in Calgary Jan 13 & 14	AB - Other Zones	Parking - Lot or Parkade	\$ 13.65				1			
1/13/2025	Recovery Alberta Organizational Design and Communication / change management planning meeting in Calgary Jan 13 & 14	AB - Other Zones	Meals Per Diem	\$ 50.00				2			
1/14/2025	Recovery Alberta Organizational Design and Communication / change management planning meeting in Calgary Jan 13 & 14	AB - Other Zones	Accommodations	\$ 195.34				1			
1/14/2025	Recovery Alberta Organizational Design and Communication / change management planning meeting in Calgary Jan 13 & 14	AB - Other Zones	Parking - Lot or Parkade	\$ 13.65				1			
Approver(s) for the claim	Approval Status	Approval Date									
BALES, KERRY	Approve	20-Jan-25									

INDIGO  
LOT 150

PARKING PERMIT

Meter: [REDACTED]  
Trans: [REDACTED]  
Paid: \$13.65  
Purchase Time:  
12:19PM JAN 13, 2025

License Plate:  
[REDACTED]

Base Price: \$13.00  
GST: \$0.65  
Total Price: \$13.65  
Card: \*\*\*\*\*  
Auth: [REDACTED]

Expires:

JAN 13 2025  
7:00PM

THANK YOU

GST 120996095RT0004

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

THANK YOU

THANK YOU

THANK YOU

INDIGO  
LOT 150

PARKING PERMIT

Meter: [REDACTED]  
Trans: [REDACTED]  
Paid: \$13.65  
Purchase Time:  
8:26AM JAN 14, 2025

License Plate:  
[REDACTED]

Base Price: \$13.00  
GST: \$0.65  
Total Price: \$13.65  
Card: \*\*\*\*\*  
Auth: [REDACTED]

Expires:

JAN 14 2025  
7:00PM

THANK YOU

GST 120996095RT0004

PARKING RECEIPT

PARKING RECEIPT


PARKING RECEIPT


THANK YOU



135 Southland Drive S.E Calgary, Alberta, T2J 5X5  
 Telephone: 403-278-5050 Fax: 403-225-5834

Alberta Health Services  
 Richard Heron  
 Canada

Room:   
 Folio:  
 Cashier:  
 Arrival: 01-13-25  
 Departure: 01-14-25

Date	Description	Additional Information	Charges	Credits
01-13-25	Package Wrapper		174.00	
01-13-25	DMF		5.22	
01-13-25	Tourism Levy		7.16	
01-13-25	Rooms - GST		8.96	
01-14-25	Master Card	XXXXXXXXXXXX  XX/XX		195.34

<u>GST Summary</u>	
Registration No: <b>763972957</b>	
Room	8.96
F&B	0.00
Other	12.38
<b>Total</b>	<b>21.34</b>

Total	195.34	195.34
Balance Due	0.00	CDN

Guest Signature: \_\_\_\_\_

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.