



Recovery Alberta Board and Executive Expense Report

Name: Richard Heron
Title: Theme Lead, People & Culture
Location: Red Deer
 Expenses posted during the month of December 2024

Travel (1)										
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
	P-Card	Meetings					-			
Dec-24	Expense Claim	Meetings		13	177	187	377			
	Direct Bill	Meetings					-			
Total by category			\$ -	\$ 13	\$ 177	\$ 187	\$ 377	\$ -	\$ -	\$ -

Total posted for the Month \$ 377

Maximum daily single meal expense posted in the month \$ 13
 Maximum daily base hotel rate posted in the month \$ 159
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

RA Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HERON, RICHARD	Theme Lead, People & Culture	Red Deer	\$ 377.01								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/10/2024	In person RA ELT and RA meetings in Edmonton on Dec 10	AB - Other Zones	Meals Per Diem	\$ 13.00				1			
12/10/2024	Round Trip - In person RA ELT and RA meetings in Edmonton on Dec 10		Mileage-Other	\$ 161.60	Red Deer	Edmonton		1			320
12/10/2024	Accommodation - in person RA ELT and RA meeting in Edmonton on December 10.	AB - Other Zones	Accommodations	\$ 176.79				1			
12/10/2024	Paid for parking for an in person RA ELT and RA meetings in Edmonton on December 10.	AB - Other Zones	Parking - Lot or Parkade	\$ 25.62				1			
Approver(s) for the claim	Approval Status	Approval Date									
BALES, KERRY R	Approve	19-Dec-24									



Richard Heron

INVOICE

Room No. [REDACTED]
 Arrival : 12-10-24
 Departure : 12-11-24
 Page No. : 1 of 2
 Folio No. [REDACTED]
 Conf. No. [REDACTED]
 Cashier No. [REDACTED]
 Custom Ref. [REDACTED]

Company Name :
 Group Name :
 Guest Name :

Date	Description	Charges	Credits
12-10-24	Package Revenue	159.00	
12-10-24	Destination Marketing Fee	4.35	
12-10-24	Room GST	7.47	
12-10-24	Tourism Levy	5.97	
12-11-24	Mastercard XXXXXXXXXXXX [REDACTED] XX/XX		176.79
Total Charges		176.79	
Total Credits			176.79
Balance			0.00

Merchant ID	[REDACTED]	Credit Card #	XXXXXXXXXXXX [REDACTED]
Transaction ID	[REDACTED]	Credit Card Expiry	XX/XX
Approval Code	[REDACTED]	Capture Method	Swiped
Approval Amount	176.79	Transaction Amount	176.79

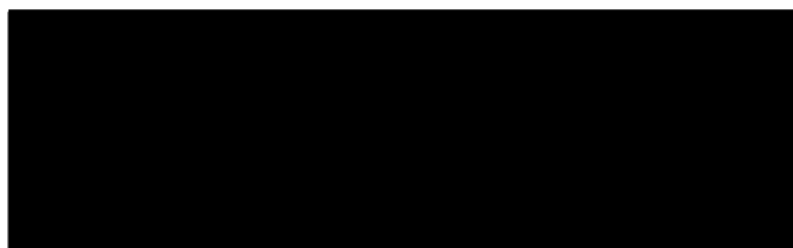
I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.

KING RECEIPT
REÇU DE STATIONNEMENT
PARKING RECEIPT
REÇU DE STATIONNEMENT

RECEIPT

Impark Lot 02-256

License Plate Number



Expiration Date/Time

04:58 PM

DEC 10, 2024

Purchase Date/Time: 01:58pm Dec 10, 2024

Total Parking: \$24.00

Total Processing Fee: \$0.40

Total GST: \$1.22

Total Due: \$25.62

Total Paid: \$25.62

Rate: \$24 - 3 Hours

Fmt Type: CC (Swipe)

Ticket #: [Redacted]

S/N #: [Redacted]

Setting: [Redacted]

Mach Name: Meter 1

#**** [Redacted] MasterCard

Auth # [Redacted]

gst #887315638FT0006

NO IN AND OUT PRIVILEGES